

Regular Meeting St. Matthew's Vestry
Minutes
Thursday, March 10, 2022, 5:30 PM
Mtg via Zoom

Present: The Rev. Betty Glover, Jessica Ives (Parish Administrator), Allen Todd (Treasurer), Charlene Marth (JW) Ron Moore (former JW), Ann Fleenor, Laura Bender, Mary Johnson, Alan Hayton (SW), Tom Marsh, Maggie Castellini (Clerk); Absent Roslyn Allen (could not log in)

Opening Prayer: Allan H

Approve Minutes:

- Charlene moved, Mary 2nd to accept minutes from February 2022 Vestry Meeting
 - Unanimous to accept Minutes from February 2022 Vestry Meeting

Junior Warden Report: Charlene Marth and Ron Moore (former JW)

- New flooring in the chapel – replaced original carpet
- Asbestos in top ceiling (above ceiling tiles) in parish hall – disintegrating from being wet from leaking roof, entire length of window side of parish hall
 - John Denton recommendation – no one should be in parish hall until evaluated (9am Friday)
 - Referred Nortech
 - Best way to clean is with water/mopping
- Wardens, Rector, Administration and Ron Moore (former JW) met to discuss repair priorities (other than asbestos mediation)
 - Roof leaking – parish hall, office, apartment
 - Old shake roof not leaking now but just a matter of time
 - Kitchen needs updating
 - Questions raised re: advisability of major reconstruction/tear down (hall) rather than repair of individual issues
 - Previous review deemed structure strong – did not recommend tear down
 - National Historic Site registration for log church only
- Action 1 Mary, Laura 2nd motion to proceed immediately with Priority 1 on JW Report
Discussion:
 - Tom – sacristy needs sloped roof (new design)
 - Ron – roof above apartment not as urgent as parish hall and sacristy
 - When properly done (not flat) will conserve heat
 - Motion passed unanimously
- Asbestos clean-up and/or remediation
 - Difficult to remove (under ceiling tiles)
 - In some cases containment appropriate

- Action 2 Charlene, Maggie 2nd motion to work with Bettisworth North Architecture and Planning (BNAP) to design roofs (Priority 1 budget items not to exceed \$10,000)
 - Passed unanimously
- Action 3 Charlene, Tom 2nd motion to develop sole source contractor agreement with G2 construction for Vestry approval
 - Have had good experience working with this contractor, good reputation from multiple sources (incl. Raven's Landing)
 - Passed unanimously
- Evaluate cost of asbestos and roofs before considering other priorities but should try not to defer for too long
 - Laura, Tom 2nd motion to replace kneelers – relatively inexpensive
 - Need more info about cost of roof and asbestos action
 - Allen T, Maggie 2nd motion to table until asbestos cost assessed
 - Passed unanimously

Finance Report: Allen Todd

- Income/Expense
 - 14% of budgeted income so far
 - May be missing 1 billing for heat so far; should get quarterly report but paid 5 last yr, so should stay low until April
 - Net Income (\$6K); predicted (\$64.5K)
- Moody Bequest now showing full amount
- Building Fund 29290 \$26.6K
- January and February income low relative to previous years
- Currently paying tithe as due (21%) – no balance outstanding
- Cash flow – unrestricted operating with Paypal, etc \$46.8K
 - Probably OK for this month re: cash flow – need to see how March income is
- Questions
 - Restricted Assets – Ohlsen and Pitka – check with family before approving use
 - Flood relief – raised for flood relief but not yet used – holding for eventual need

Parish Administrator Report – Jessica Ives

- Contacted AUP – will come Tuesday to give advice for cameral set-up for hybrid services
- Neighbors have been pushing their snow, etc into our parking lot and road – Public Works is aware and will not assess fines to St. Matthew's

Rector Report – The Rev. Betty Glover

- Limiting people helping with services until asbestos issue is contained
- Centering Prayer – 7 so far – a couple were unable to log on
- Ash Wednesday
 - Noonday drive-thru
 - 5:30pm with Eucharist
- Plan to assist Angel's in Motion for Easter, but will need to assess asbestos situation

- CDC has relaxed masking and gathering advice (State still lists Fairbanks as high community transmission)
 - Will speak with Hameisters about music and ask drive-thru people their thoughts on attending in-person
 - Discussed re-opening for in-person services
 - Most in favor
 - Need to develop a plan for services
 - Masks still to be required because of continuing ventilation issues

Opening Prayer & Closing Prayer for next meeting:

Maggie open

Laura close

Next Meetings:

Finance April 19, 2022

Vestry April 21, 2022

Closing Prayer – Charlene