

Regular Meeting St. Matthew's Vestry
Minutes
Thursday, February 10, 2022, 5:30 PM
Mtg via ZOOM

Present: The Rev. Betty Glover, Jessica Ives (Parish Administrator), Allen Todd (Treasurer), Roslyn Allen, Laura Bender, Ann Fleenor, Allan Hayton, Charlene Marth, Tom Marsh. **Excused:** Maggie Castellini, Mary Johnston. **Guest:** Ron Moore, Bonnie Marsh.

At the request of Mthr. Betty, Laura Bender served as Clerk in Maggie's absence.

Opening Prayer: Laura

Election of new vestry officers:

- **Senior Warden:** Mthr. Betty appointed Allan Hayton to serve a second term as Senior Warden. Allan accepted.
- **Junior Warden:** Allan nominated Charlene Marth for Junior Warden and she has agreed to serve. Tom moved to accept Charlene Marth as Junior Warden, Laura seconded. **Motion passed.**
- **Clerk:** Allan nominated Maggie Castellini to serve a second term as clerk. Charlene requested approval by unanimous consent. Laura seconded. **Motion passed.**
- **Treasurer:** Allen Todd has agreed to continue to serve as treasurer. Charlene requested approval by unanimous consent. Tom seconded. **Motion passed.**

Approval of Minutes:

- Minutes were received as submitted.

Junior Warden Report (by outgoing Junior Warden Ron Moore):

- Replacement of 2nd Ave. door – we have a quote. Charlene moved to replace the door with the quote that was provided minus the cost of painting. Tom seconded. Discussion followed regarding painting the door to match the siding. **Motion passed** as presented. (6 for/1 opposed) Ron agreed to finish this project.
- Contractor is finishing the exploratory work in the apartment. Closed up the ceiling. Discovered there are no vapor barriers in the walls. Discussion followed. Tom mentioned that the primary solution is to seal the air leaks surrounding pipes in the walls (electrical outlets, ceiling light fixtures, etc.) It was decided not to rebuild the walls at this time to include a vapor barrier (the wall are insulated) because it would be very expensive with very little gain.
- Ron stated he will be the “boots on the ground” for Charlene when she is out of town, but any decisions would be the Junior Warden's responsibility. He will support the Junior Warden in any way he can.

Finance Reports: Allen Todd

- Encouraged vestry members to attend the Finance Committee meetings if they want to have more details of the Financial Reports.
- Income:
 - Line 4100 Offerings: a relatively small amount since we are not having in-person services.
 - Line 4200 Pledged and Unpledged Support (P&U Support) is now broken out:
 - 4201 PayPal P&U Support
 - 4200 Pledged and Unpledged Support
 - Income received for January: \$18,697.00
- Expenses:
 - Line 6000: Payroll has gone up due to the approved 6% salary increase.
 - Line 65150: Office expenses – we are exercising more discipline in making sure that “office expenses” do not turn into a “miscellaneous” category.
 - Line 6650: Utilities are on par for the season.
 - Line 6740: Insurance – after review it was discovered that we paid for 5 quarters in 2021, this should give us a little bit of a head-start for 2022.
 - Line 6700: Other Expenses – One of the categories under “Other Expenses” is “fund-raising”. Often money that was raised in the previous year for fund-raising shows up in the current year due to timing.
- Assets:
 - 1060 Denali Bank Account: the number has increased due to the money received from the Moody request.
- Long Term Liabilities:
 - 2710 FIT Loan: the repayment of the FIT loan is our only long-term liability.
- Temp Restricted Net Assets:
 - 31216 James Moody Bequest now reflects the full amount that has been put into that fund.
- Net Income:
 - The monthly net income for January is \$1,434.80 which comes from the net income minus expenses of \$932.00 (page 1 of the Financial Report) plus the net ordinary income (page 4 of the Financial Report) of \$503.15.
 - We are early in the year, but giving in January was lower than average. This is probably due to the large increase we had in giving in December of 2021. However, we still ended January in the positive.
- Projected Cash Flow for February:
 - Available cash balance for February: \$51,750.00
 - Projected receipts: \$8500.00, Projected Expenses: \$19,249.00. This would leave a projected deficit of \$10,749.00 for the month.

- Estimated offering for 2/6/2022 was \$1500.00, the actual offering was \$5,697.00. Offering for 2/13/2022 is also expected to exceed the estimated offering. This increase in offerings for the month should offset the estimated \$10,000 deficit for the month.
- **MOTION:** Tom moved to accept the Finance Report as presented. Charlene seconded. **Motion passed.**

Parish Administrator Report: Jessica Ives

- Has been decluttering, reorganizing, and cleaning the office.
- Showed a picture of the newly created chapel.
- Showed pictures of the new camera mount in the nave. The camera was moved to the wall in preparation for when we can offer hybrid (in-person and online) services.
- Love, Inc. came and picked up the excess furniture.
- Purchased 4 more HEPA filters for use around the building.
- Working on the conference room update (the old nursery). Needs to look at internet possibilities for that room.
- We have 2 volunteers who help with Karen's Kupboard. Each comes once a week.
 - Mthr. Betty mentioned she has found a volunteer to knit hats and is hoping other knitters in the congregation can contribute hats as well.
- Thanked Mike Castellini for fixing the broken door on Karen's Kupboard.
- Needs additional check signers. Ann F. and Tom M. are current signers. Charlene moved to add Charlene Marth, Allan Hayton, and Lori Gorsline to the list of approved check signers. Allen T. seconded. **Motion passed.**
- Will be on vacation from March 31 – April 11, 2022.

Rector's Report: The Rev. Betty Glover

- Online services continue with drive-thru communion most Sundays.
- May start offering communion by intinction for those who request it.
- Back to offering services at the Pioneer Home with the help of Ann Fleenor.
- Denali Center has not yet opened up to allow services.
- Has been asked to go to Tanana one weekend soon (maybe April). Will probably have Morning Prayer at St. Matthew's the Sunday she is away.
- Has been asked to go to Manley in June and then on to Tanana by boat to offer special services.
- MJ Derendoff has been leading compline and she watches the names on Facebook and recognizes names of people from the villages who join the services regularly.
 - Allen mentioned that as part of the mission of St. Matthew's, he fully supports, and encourages continuing outreach to the villages and communities in the Interior.

Old Business:

- Memorial Garden/Columbarium: Ann F. has agreed to chair a committee to look at creating a Memorial Garden on the property. One option is using the

area where the raspberry patch is located, but that has been traditionally reserved for building expansion in the future. In past discussions, the columbarium would be located close to where the shed is currently located. Discussion followed. Charlene, as Junior Warden, will try to restart the conversation with Bill Gordon, Jr. regarding the columbarium and Ann will put together a committee for the Memorial Garden.

New Business:

- Mthr. Betty applied for and received a \$3000.00 grant from the Diocese. They had a surplus of money at the end of the year and decided to offer grants to churches that had lost income due to COVID. The grant will not be subject to the tithe. Mthr. Betty would like to use a portion of that money to contract with Alaska Universal Productions, Inc. (AUP) for an estimate to see what needs to be done to make the best use of our video equipment/technology. There were no objections to Mthr. Betty or Jessica speaking with AUP about what they could offer and the costs associated with their help.
- Mthr. Betty received a call from Bessie Titus. The Interior Deanery has not held a meeting in 2 years because of COVID and is planning on having an in-person meeting in Fairbanks at the end of March. Bessie asked if St. Matthew's and St. Jude's would host a Thursday evening potluck at JP Jones Community Center for over 50 people who will be attending the meeting. After much discussion, an informal vote was taken and 6 vestry members agreed that at this time they did not feel comfortable offering a potluck dinner to the Interior Deanery members since we have not allowed any such events for our members of St. Matthew's. Mthr. Betty will offer St. Matthew's to host the 2023 Interior Deanery meeting.

Next Meeting:

March 8 (Finance Committee)

March 10 (Vestry Meeting)

The April meetings dates have been changed due to Holy Week. The new dates are:

April 19 (Finance Committee)

April 21 (Vestry Meeting)

Opening and Closing Prayer for next meeting:

Allan H. opening prayer

Charlene - closing prayer.

The Closing Prayer – Ann F.

The meeting closed at 7:15 PM.

Minutes submitted by Laura Bender