

Regular Meeting St. Matthew's Vestry
Minutes
Thursday, June 16, 2022, 5:30 PM
Mtg Hybrid in-Person and Zoom

Present: Jessica Ives (Parish Administrator), Charlene Marth (JW), Laura Bender, Mary Johnson, Tom Marsh, Maggie Castellini (Clerk), via Zoom: Allen Todd (Treasurer), Alan Hayton (SW)

Opening Prayer:

Vestry Minutes:

- May 12, 2022
 - Typo on last page; in first bullet point remove "Also" at the end
 - Moved (Maggie) and 2nd (Tom) to accept corrected minutes
 - Passed unanimously
- Special Vestry Meeting June 2, 2022
 - Correct date from June 1 to June 2
 - Moved (Tom) and 2nd (Laura) to accept corrected minutes
 - Passed unanimously

Finance – Allen T:

- Line 4202 funds released from restricted funds (Moody) \$40K
 - Line 6725
 - Net Income on p2 increased because of funds released above; currently (\$2618)
- Line 29290 – current balance in Building fund (\$30K); reflects payment for asbestos remediation and FIT Grant and insurance payment to cover cost
- Line 31216 – Moody bequest currently \$561K – \$30K was moved to Building fund and \$40K to operating fund
- p5 Income/Expense
 - Income: Total restricted income \$17.4K
 - Expense: Restricted funds to operating \$40K; Other Expenses \$2.8K; Non-operating expenses \$39.8K
 - Net income (\$65.2K)
- P6 May operating income increased but mostly because moved \$40K from reserve to operating; only \$11K income from other sources – low relative to other months and most previous years for May
 - Higher tithe paid (\$10.7K) because of movement of \$40K from reserve
- Projected cash flow
 - Usually estimate \$1500/wk for offerings; 6/5 and 6/12 were well above that (\$4.7K and \$2.1K) – in person services
 - Note: Insurance income goes into Building fund – no tithe
- Bookkeepers will end work for St. Matthew's ~ Aug 1; identifying prospective alternative

- Usually when a recto leaves income decreases about 20-25% - may have to plan to use more savings during transition

Parish Administrator – Jessica Ives:

- Safe Church training needed – about 10 training modules
 - Jessica will register all and send list of required training
- Biennial State Entity paperwork filed
- Solstice service at Eagle Summit June 21 – Rev. Mitchell will lead service
- Golden Days Parade will happen this year
 - Plan for fundraiser – bake sale (all individually packaged) July 23
 - Tents already set up for services – just need to be moved
 - Will make announcements seeking bakers and people to donate drinks
 - Many Vestry members will be on travel
- Cleaning Bathrooms
 - Maggie volunteered June 18, June 26 and July 2, Saturdays before services
 - Need further discussion on cleaning plans
- Interior Deanery has requested St. Matthew's host May 4-6, 2023
 - Need to discuss whether we need to provide meals – in the past many have left for meals elsewhere
- Zoom license – host needs to have a license; added 2nd license so Allen T can host finance meetings \$13/mth per license
- Discussed getting a 2nd speaker for Mass on the Grass (~\$500)
 - No mixing board (simpler to operate), will boost sound
 - Maggie moved, Tom 2nd to purchase second speaker
 - Passed unanimously
- Lilacs – Mike Castellini has offered to prune and groom lilacs
- First tour group will be coming through St. Matthew's – Jessica will unlock the church for them
- Morning Prayer – Elizabeth West will pre-record Morning Prayer to stream while we have Mass on the Grass; Bishop Lattime also volunteered to record morning prayer

Executive Session

Junior Warden – see attached report Charlene M

Senior Warden – Allan H

- Working with Charlene and Jessica on items already covered in the meeting
- Excited about opportunities for looking forward and growing
- Grateful for support
- Happy that we have begun Mass on the Grass and in-person services

- For in-person services Tom will move snow blower so that we can move back inside as necessary
- Tom will also update info on replacing kneelers; will need 2 day training in Anchorage to deal safely with asbestos in floor tiles if we install new kneelers
- Exit interview with Mthr Betty – Allan had an informal session; could be valuable info to have for visioning

Next Meeting:

Finance July 12

Vestry July 14

Closing Prayer: Allen T

Adjourn 7:35pm